



(Name und Anschrift der Schule)

Invitation to the Parents' Evening

on _____ (Tag, Datum)

from ____:____ (von, Uhr) to ____:____ (bis, Uhr)

Appointments must be arranged in advance!

Place, Date (Ort, Datum)

Dear Parents and Guardians,

We invite you cordially to our parent's evening.

To avoid long waits, **please arrange a meeting time with the teachers.** Please note that the teachers are only available on that day during the agreed meeting times.

A room plan can be found in the entrance of the school building on parent's evening.

Teachers are also available by appointment on parents' evening outside of meeting hours, if you would like a longer meeting.

Kind regards,

School management (Schulleitung)



Migration und Teilhabe

im Landkreis Rotenburg (Wümme)



We acknowledge the invitation to parents' evening on _____ (Datum) .
(Die Einladung zum Elternsprechtag am ... haben wir zur Kenntnis genommen.)

We would like to speak to the following teachers:
(Wir möchten gern folgende Lehrkräfte sprechen)

1. _____
2. _____
3. _____
4. _____
5. _____

Your child's name: _____, Class: _____
(Name Ihres Kindes) (Klasse)

Time request for meeting day: Approx. _____
(Zeitwunsch für den Sprechtag)

Signatures of the guardians:

(Unterschriften der Erziehungsberechtigten)